



Jamaican Jerk Festival NY LLC
c/o VP Records 89-05 138th Street, Jamaica, NY,11435

July 19th, 2015 – 11:00am to 8:00 pm

APPLICATION & AGREEMENT – ARTS AND CRAFT.

Sign up as soon as possible. Booths are available on a first come, first served basis.

50% is due upon submission of application.

Name/Organization: _____

Contact Person: _____

E-Mail _____ Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Emergency Contact: _____

Products to be sold:

Vendor booth fees are \$600.00. One (1) 10'X10' Tent will be provided. The price includes three (3) vendor passes. Booths will be equipped with electricity.

All spaces will be assigned at the discretion of the festival administration. Please fill out above completely and sign both forms.

Please make check or money order payable to: **Jamaican Jerk Festival NY, LLC**

Mail application and check to: **Jamaican Jerk festival NY LLC**

c/o VP Records 89-05 138th Street, Jamaica, NY 11435

You will be notified of your acceptance with a confirmation & information packet.

We reserve the right to ask you to remove any misrepresented items in your booth.

Signature: _____ Date: _____

*By signing this agreement you expressly release Jamaican Jerk Festival NY, LLC, event Sponsors, The City of New York, as well as the owners of the festival sites of and from any and all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of vendor space by the applicant(s) You agree to hold **Jamaican Jerk Festival**, and the owner of the festival sites harmless of any loss or damage by reason thereof. You also agree to comply with all state and local regulations in the operation of your booth. You agree that you have read and agree with the **BOOTH POLICIES** outlined in the attachment. **Jamaican Jerk Festival NY, LLC.** may choose to terminate this agreement at any time if you choose not to abide by our **BOOTH POLICIES.** **The Jamaican Jerk Festival NY, LLC.** reserves the right to make changes to this agreement as needed. You understand your entry fee shall not be refunded in the event that you do not attend or if all or part of the show is canceled due to fire, calamity or any other act of God, public enemy, strikes, statutes or ordinances or any legal authority or any other cause beyond our control.*

BOOTH POLICIES

Please read the following information carefully as these policies pertain to all vendors!

1. You should have:

- a. Quality merchandise.
- b. A well-maintained, safe area.
- c. Courteous, friendly, staff
- d. An attractive and professional looking booth and display.
- e. The appearance of your booth is critical to the overall atmosphere of the audience's perception of the event. We highly encourage imaginative booth designs, flags, banners, etc.

2. Booth Selection:

- a. Booths are selected based on the type and quality of the products you sell.
- b. We reserve the right to refuse anyone for whatever reason, and return fees.

3. Booth Placement:

- a. Is based on when your application is received and the type of product(s).

4. Event is rain or shine.

- a. Booth fees are non-refundable.
 - i. \$600 before June 30th 2015
 - ii. 10'x10' space

5. Payment:

- a. Check or Money Order made payable to Jamaican Jerk Festival NY, LLC
- b. Vendors are required to pay a refundable garbage disposal fee of \$200.00 (refunded after proper disposal of garbage at the end of event)

6. For each individual space purchased, you will receive:

- a. A single 10'x10' tent for your booth setup.
- b. 3 NON-TRANSFERABLE vendor passes.

7. Power: 110 Volts will be provided

- a. Vendor MUST bring own 100ft extension power cord & lights.

OTHER REQUIREMENTS/INFORMATION:

- Vendors are prohibited from bringing glass bottles and selling alcoholic beverages.
- All Vendors cooking must have one fire extinguisher per booth.
- Please stay within the space you are assigned.
- All equipment used in operating a booth during the event will be the responsibility of the vendor, including tables, chairs, lighting, maintaining and removing booth materials, leftovers and trash. Please leave your area as clean as it was when you arrived.
- Bring your own extension cords, power strips, and lighting as needed. No propane lanterns allowed.

- **Setup/Breakdown:**
 - Please show up on time for load in or you will not be able to setup. You WILL NOT be able to set up before the time listed below! Booth must be completely set up, open, & ready for business when the gates open at 12:00, remain set up and open until the last band finishes and the crowd leaves. No early breakdown or late setup will be allowed. No exceptions!!!

- **Load in:**
 - **Sunday: All vendors must unload between 7:00am to 10:00 am.** Access to the venue starts at 6:00 a.m. on event day. All vehicles must be off premises by 10:00 a.m. Limited RE-ENTRY will be permitted. There is no parking available at the park for vendors.

- **During festival hours:**
 - All paid and accepted vendors agree to operate and adequately staff a booth during the festival hours of: 12:00 until 8:00pm.

- **Rules:**
 - Absolutely NO Open fire is allowed on the grass or close to flammable objects.
 - Positively No weapons of any kind will be allowed on the premises.
 - No sharing of booths will be permitted.

Signature: _____ Date: _____

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CREDIT CARD AUTHORIZATION FORM

Dear Sir/Madam,

This form has been created in order to allow you to have a charge made to your credit card. Please provide all the information requested below to ensure prompt processing of your application. Please fax or email the completed form to our **Jamaican Jerk Festival NY LLC c/o VP Records Distributor Inc.**, at (718) 658 3573, together with a clear legible copy of the front and back of the credit card to be charged.

Cardholder Information

Name as it appears on the credit card: _____

Card type: Visa MC Amex Diners/CB Discover

Account type: Individual (personal credit card)

Corporate | Company Name: _____

Account number: _____ Exp. date: _____

Address:
(where statement is mailed)

City, State and Zip: _____

Phone number: _____ Email address: _____

Charge Information

Booth Type: _____

Amount to be charged \$ _____

Comment: _____

I certify that all information is complete and accurate. I hereby authorize **JAMAICAN JERK FESTIVAL NY LLC c/o VP RECORDS DISTRIBUTOR INC.**, to collect payment for all charges as indicated on the signed Vendor's Application & Agreement Form. I certify that I am the authorized signer of the credit card listed above.

Cardholder name:
(Printed) _____

Cardholder signature: _____ Date: _____